

GLOVERSVILLE HOUSING AUTHORITY MINUTES OF THE AUGUST 2025 MONTHLY MEETING

AUGUST 11, 2025

The Gloversville Housing Authority's Board of Commissioners met at its monthly meeting that was held at Dubois Garden Apartments, 181 West Street Gloversville NY on July 14, 2025 at 6:00p.m.

Board Members Present: **Ellen Anadio, Commissioner**
 Lashawn Hawkins, Commissioner
 Ronald Holly, Commissioner
 Imari Shaw, Commissioner
 Sherry Courtney, Resident Commissioner

Others Present: **Anthony Casale, Authority Legal Counsel**
 Kayla Potter – Executive Director

Commissioner Anadio called the meeting to order at 6:00 p.m. All present stood for the Pledge of Allegiance followed by a moment of silence.

Commissioner Anadio conducted a roll call memorializing the presence of the above-named individuals.

Commissioner Anadio opened the floor for public comment, and with there being none, the board proceeded with its agenda.

Commissioner Anadio opened the floor for Announcements by Commissioners, with there being none, the board proceeded with its agenda.

Commissioner Anadio opened the floor for Communications and with there being none, the board proceeded with its agenda.

Commissioner Anadio opened the floor for board committee reports and with there being none, the board continued with its agenda.

Commissioner Anadio opened the floor for old business and with there being none, the board proceeded with its agenda.

The Executive Director's Report was provided by Kayla Potter.

Occupancy is at 85% with 6 move ins and 2 move outs; the paving at Dubois has been completed; sealing and striping at both towers has been completed; We received our FASS score based on the 2023 fiscal year. We continue to be labeled as a “troubled” authority but this was expected and it is also expected that our FASS score will significantly improve next year... Currently working on our 5 year action plan for 2025-2029..... Packets will soon be received from CT Male for the electrical panel replacement bid... We are looking into having emergency flood lights installed at the towers. The was recommended by our insurance carrier.... Selent Relays are in need of replacing at FHT. We need to finish this project as it was commenced in 2023... this fall we will be seeking bids for painting and flooring at FHT and at the administrative building...

Commissioner Anadio opened the floor for new business. Commissioner Anadio presented Resolution 891 regarding monthly vendor invoices and read said resolution, said resolution reading as following into the record as follows: Whereas the Gloversville Housing Authority’s Finance Committee has reviewed the monthly vendor invoices for payment of the financial obligations of the Gloversville Housing Authority for the month of July 2025 and finds all payments on the attached list to be in order. Now therefore be it resolved, the Board of Commissioners of the Gloversville Housing Authority has reviewed the monthly vendor invoices for payment as set forth on the attached list.” A motion was made by Commissioner Holly adopting Resolution 891, and said motion was seconded by Commissioner Shaw. There was no additional discussion and Resolution 891 was approved by a vote of 5-0 in the affirmative. ...

A motion was made to go into Executive Session pursuant to Public Officers Law, Section 105(1)(f) pertaining to personnel, said motion having made by Commissioner Holly and seconded by Commissioner Hawkins, with the motion being passed by a vote of 5-0 in the affirmative. The Executive session commenced at 6:08 pm. A motion was made to end the executive session, said motion having been made by Commissioner Holly and seconded by Commissioner Hawkins, with the motion being approved by a vote of 5-0 in the affirmative. The executive session ended at 6:12 pm and public session resumed.

A motion to schedule a special meeting to be held on August 18, 2025 at 6pm was made by Commissioner Holly and seconded by Commissioner Anadio. There was no additional discussion and said motion was adopted by a vote of 5-0 in the affirmative.

A motion to adjourn the meeting was made by Commissioner Holly and seconded by Commissioner Shaw. There was no additional discussion and the motion carried by a vote of 5-0 in the affirmative. The meeting was adjourned at 6:13 pm.

Dated:

Lashawn Hawkins, Secretary