

GLOVERSVILLE HOUSING AUTHORITY MINUTES OF THE JUNE 2025 MONTHLY MEETING

JUNE 23, 2025

The Gloversville Housing Authority's Board of Commissioners met at its monthly meeting that was held at Dubois Garden Apartments, 181 West Street Gloversville NY on June 23, 2025 at 6:00p.m.

Board Members Present: **Ellen Anadio, Commissioner**
 Ronald Holly, Commissioner
 Gail Peters, Commissioner
 Imari Shaw, Commissioner
 Sherry Courtney, Resident Commissioner
 Linda Hall, Resident Commissioner

Others Present: **Anthony Casale, Authority Legal Counsel**
 Kayla Potter – Executive Director

Commissioner Anadio called the meeting to order at 6:00 p.m. All present stood for the Pledge of Allegiance followed by a moment of silence.

Commissioner Anadio conducted a roll call memorializing the presence of the above-named individuals.

Commissioner Anadio opened the floor for public comment, and with there being none, the board proceeded with its agenda.

Commissioner Anadio opened the floor for Announcements by Commissioners, with there being none, the board proceeded with its agenda.

Commissioner Anadio opened the floor for Communications and with there being none, the board proceeded with its agenda.

Commissioner Anadio opened the floor for board committee reports and with there being none, the board continued with its agenda.

Commissioner Anadio opened the floor for old business and with there being none, the board proceeded with its agenda.

The Executive Director's Report was provided by Kayla Potter.

The move ins for the month of May took a hit. We we had eight move ins and 9 move outs. Hopefully we'll bounce back this month..... Our audit is on track to be submitted by the end of this month. Mike and Tim are planning on attending our July meeting to present the audit. Hopefully everything is on track. I believe it will be..... Capital projects: CT Male is preparing the packet for the Federal Pacific Panel replacement project that we should be able to go out to the public, I'm hoping by the end of this month. So that's on track for hopefully August. Then they're doing in the maintenance room and in the community room... we have sealing coating for Kingsborough, seal and stripe landscaping at Forest Hill is underway..... Updates for the sewer up here Building 7 - we we rented out one unit 75. Unit 74 is being modernized along with 78. Hopefully within a few weeks those will be filled and then building 7 will be completed... Building 1 – The vendor for the slip lining provided an update today that they will be here this week to slip line the pipe by end of the week for building 1 and building 6. This was a good update. Hopefully everything goes planned, works out and we'll take it from there one day at a time..... I have put out bids for paving 3 of the parking lots at Dubois and the right side of the building we've gotten pretty mangled from the winter and our insurance company has mentioned about trip hazards. We've got like chunks of sidewalks. So, it is time. I am just waiting on one more bid to come in and then we could be able to make a decision. It is under the sealed bid price, so we're good with that.

Commissioner Holly inquired about the move outs and Potter advised that unfortunately, four senior tenants had passed away. Holly inquired about any pressure from HUD regarding the occupancy rate and Potter advised that the relationship with HUD is very good and that HUD appears to be happy with GHA's performance

Commissioner Anadio opened the floor for new business. Commissioner Anadio presented Resolution 889 regarding monthly vendor invoices and read said resolution, said resolution reading as following into the record as follows: Whereas the Gloversville Housing Authority's Finance Committee has reviewed the monthly vendor invoices for payment of the financial obligations of the Gloversville Housing Authority for the month of May 2025 and finds all payments on the attached list to be in order. Now therefore be it resolved, the Board of Commissioners of the Gloversville Housing Authority has reviewed the monthly vendor invoices for payment as set forth on the attached list." A motion was made by Commissioner Peters adopting Resolution 889, and said motion was seconded by Commissioner Holly. There was no additional discussion and Resolution 888 was approved by a vote of 6-0 in the affirmative. ...

A motion to adjourn the meeting was made by Commissioner Holly and seconded by Commissioner Shaw. There was no additional discussion and the motion carried by a vote of 6-0 in the affirmative. The meeting was adjourned at 6:07 pm.

Dated:

Lashawn Hawkins, Secretary