

GLOVERSVILLE HOUSING AUTHORITY MINUTES OF JULY 2021 MONTHLY MEETING

July 12, 2021

The Gloversville Housing Authority's Board of Commissioners met at its monthly meeting that was held at the Gloversville Housing Authority, 141 West Street on July 21, 2021 at 6:00p.m.

Board Members Present: **Brenda Leitt, Chairperson**
 Lashawn Hawkins, Secretary
 John Poling, Commissioner
 Raymond Yorks, Commissioner

Others Present: **Anthony Casale, Authority Legal Counsel**
 Bryan Goldberger, Authority Legal Counsel
 Jason Mazur – Executive Director

Chairperson Leitt called the meeting to order at 6:01p.m. All present stood for the Pledge of Allegiance and moment of silence.

Chairperson Leitt conducted a roll call memorializing the presence of the above-named individuals.

Chairperson Leitt opened the floor for public comment. Patricia VanSlyke spoke and indicated that the letter previously sent to the Board of Commissioners concerning the way things were being run. She indicated that she knew that none of the present commissioners were on the board when many of the problems took place. She indicated words to the effect that she and others gave copies of this letter to many people and that people were disappointed that the letter was not taken seriously and she stated that the Board was wrong about their suspicion as to who drafted the unsigned and unclaimed letter.

Chairperson Leitt having opened the floor for announcements of commissioners, and with there having been done, the board proceeded with the agenda.

Chairperson Leitt having opened the floor for Communications received, and with there having been none to report, the board proceeded with the agenda.

Chairperson Leitt having opened the floor for Old Business and for discussion about the Tenant Relations Assistant position. Chairperson Leitt advised the board that a duty statement

had been provided to civil service and that the person Attorney Goldberger deals with at Civil Service is on vacation this week.

The Executive Director's report was provided by Jason Mazur. The Gloversville Fire Department recently completed inspections and all went well. ... ADT Commercial/Redhawk did an inspection of the GHA office building at Dubois Gardens last Friday and they recommended an upgrade to the system. We will take a look at that.....The tenant policy was recently redistributed to all tenants. Based upon last month's meeting it was a good idea to remind everyone about their responsibilities regarding cleanliness and making sure we take of ourselves, our property and each other.....The dumpsters have been relocated from the front of the facility. This was also discussed at the meeting last month. So far, it seems to have helped and we have received a lot of positive feedback.

Chairperson Leitt having opened the floor for board committee reports, and with there having been none, the board proceeded with the agenda.

Chairperson Leitt having opened the floor for new business. Chairperson Leitt presented Resolution 813 authorizing the renewal of the contract with Nan McKay & Associates through December 31, 2021 in an amount not to exceed \$145 per certification. A motion to adopt said resolution having been made by Commissioner Poling and a second having been made by Commission Hawkins, the resolution was adopted by a vote of 4-0 in the affirmative.....Chairperson Leitt having introduced Resolution 814 to accept the resignation of Commissioner Margie Pedrick. A motion to adopt said resolution having been made by Commissioner Hawkins and a second having been made by Commissioner Poling, said resolution was adopted by a vote of 4-0 in the affirmative.....Chairperson Leitt having introduced Resolution 815 to accept the resignation of Commissioner Patricia VanSlyke. A motion to adopt said resolution having been made by Commissioner Yorks and a second having been made by Commissioner Poling, said resolution was adopted by a vote of 4-0 in the affirmative. ...Chairperson Leitt having introduced Resolution 816 regarding the audit of disbursements for June 2021. A motion to adopt said resolution having been made by Commissioner Poling and a second having been made by Commissioner Hawkins, the resolution was adopted by a vote of 4-0 in the affirmative. ... Chairperson Leitt made inquiry about filling the tenant commissioner vacancy. Attorney Casale indicated that he will be meeting with Director Mazur and that a schedule will be developed for a special election to fill the tenant commissioner vacancy due to the resignation of Commissioner VanSlyke and that the board can expect this to be presented at the August 2021 monthly meeting.

Chairperson Leitt opened the floor for discussion about the filling of vacant units. Director Mazur reported that occupancy has increased by 3% since last month and that we are moving in the right direction. Commissioner Poling inquired about the waiting list and Director Mazur indicated that the waiting list is approximately 60 people in length. Commissioner Yorks stated that it is important for the maintenance department to know when units are filled so that they don't just show up in a tenant's apartment.

A motion was made to go into executive session pursuant to Public Officers Law, Section 105(1)(f), said motion having been made Commissioner Poling and a second having been made by Commissioner Yorks, said motion carried by a vote of 4-0 in the affirmative. The Board, Director Mazur, and Attorneys Casale and Goldberger commenced said executive session at 6:20p.m. A motion was made at 7:10pm to conclude said executive session, said motion having

been made by Commissioner Poling and a second having been made by Commissioner Yorks, the motion was carried by a vote of 4-0 in the affirmative. The executive session concluded at 7:10pm.

A motion to adjourn the meeting was made by Commissioner Poling and a second was made by Commissioner Hawkins, with said motion having carried by a vote of 4-0 in the affirmative. The meeting was adjourned at 7:11p.m.

Dated:

Lashawn Hawkins, Secretary